***TEACH ME GRAMMAR* PROGRAM 2018-19**

**APPLICATION FORM**

This form may be completed and lodged electronically, or printed out, completed and posted / faxed.

All applicants should complete **Sections A, F, G** and **H**. Applicants should complete **Sections B-E** as applicable. Please attach an extra page if you need more space. Your application should be no longer than five (5) pages in total.

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| --- |
| **SECTION A: Applicant Details** |
| Name:       | Email (WORK):       | Email (OTHER)[[1]](#footnote-1):       |
| Postal Address:       | AH Phone:       |
| Training Organisation / Employer:       | Position:       | Work Phone:       |
| I will require Auslan interpreters at the sessions | Yes [ ]  | No [ ]  |
| I will require financial assistance to attend the program *(See Section F)* | Yes [ ]  | No [ ]  |
| **My English Literacy / Language Class** |
| I confirm that I will be teaching a unit of English literacy / ESL to a group of adults[[2]](#footnote-2) throughout the scheduled program period | Yes [ ]  | No [ ]  |
|  | Name of course / qualification      Unit or module       |
| This adult teaching group will consist of learners who are: | Native English speaker s [ ]  | Indigenous people who speak English as a second or later language or dialect [ ]  |
|  | Deaf / Hard-of- Hearing people [ ]  | Culturally and Linguistically Diverse people [ ]  | Other [ ]  (Please specify)        |
| **Reason for Applying** |
| Please outline why you are applying to participate in this program and what specifically you hope to gain from it. Indicate any particular content that you would like the training sessions to include.      |

**Please Note: Participants are expected to have at least one of the following:**

* **a teaching qualification which qualifies them to teach English literacy / ESL skills to adults (see Section B), or**
* **a minimum of three years’ continuous experience teaching English literacy / ESL to adults in a formal setting[[3]](#footnote-3).**

**If you cannot meet the above requirements exactly, but believe you have the necessary skills to participate in this program, please attach a one page statement outlining your reasons for believing this. The selection panel will consider your eligibility based on the merits of this statement.**

**SECTION B: Formal English Literacy / ESL Teaching Qualification**

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| Teaching Qualification:       |
| Institution:       | Year Completed:       |
| Indicate whether this qualification is for Primary [ ]  Secondary [ ]  Adult [ ]  or other [ ]   |
|  If “other”, please give brief details:       |
| Indicate whether this qualification was to teach: Literacy [ ]  ESOL [ ]  English Literature [ ]  other [ ]  |
|  If “other”, please give brief details:       |

**SECTION C: Other Relevant English Literacy / ESL Qualification**

|  |
| --- |
| Qualification:       |
| Institution:       | Year Completed:       |
| Indicate whether this qualification is for Primary [ ]  Secondary [ ]  Adult [ ]  or other [ ]   |
|  If “other”, please give brief details:       |
| List the relevant units, major studies, subjects etc which specifically related to teaching English literacy / language skills:      |

**SECTION D: Professional Development Training in English Literacy / ESL Teaching**

Describe some of the specialist English literacy / language knowledge and / or skills you have gained through Professional Development Training.

|  |  |  |  |
| --- | --- | --- | --- |
| **PD Course / Qualification:** |       |       |       |
| **Institution:** |       |       |       |
| **Year undertaken:** |       |       |       |
| **Target learner group:** | Primary [ ]  Secondary [ ]  Adult [ ]  other [ ]  Other? Details:       | Primary [ ]  Secondary [ ]  Adult [ ]  other [ ]  Other? Details:       | Primary [ ]  Secondary [ ]  Adult [ ]  other [ ]  Other? Details:       |
| **Skills / knowledge gained:** |       |       |       |

**SECTION E: English Literacy / Language Teaching Experience**

Describe some of the specialist English literacy / language knowledge and / or skills you have gained from your own teaching experience:

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| --- |
|       |

**SECTION F: Financial Support[[4]](#footnote-4)**

If you will be flying or driving in from an area more than 2 hours’ drive outside of the Perth metropolitan area, would you need to claim reimbursement of expenses for any other meals or overnight accommodation?

If so, please check the appropriate boxes below and provide explanatory details:

|  |  |
| --- | --- |
|  Meals [ ]  | Details:       |
| Accommodation [ ]  | Details:       |

**SECTION G: Knowledge of Grammar**

If you have little or no knowledge of formal grammatical terminology, please tick this box [ ]  and then complete Section H. (This will have no influence over your chances of being selected to participate in the Program.) **OR**

Please answer the following questions from your own knowledge (i.e. do not use any reference books / tools / colleagues to help you)

**Write the word /phrase in each sentence which is performing the grammatical function indicated in the brackets.**

1. *With a sharp, clicking noise, the vacuum cleaner swallowed the marble whole.* (Adverb)
2. *The President was losing the election despite his policy of speaking honestly.* (Verb)
3. *Jamila sat there mesmerised as the cat picked its way along the uneven wall.* (Preposition)
4. *Tjorn bought her a porcelain doll for being so brave.* (Direct Object)
5. *Supported by China’s demand for minerals, Australia’s economy weathered the GFC better than most.* (Subject)
6. *Blinking slowly and deliberately, the creature withdrew its scaly head into the hard shell.*  (Adjective)

**What is the grammatical term for the underlined words as they are used in each sentence?**

1. *Clive had tucked the vegetable patch in against the dividing fence*.
2. *Lifting his hand from the lever, the machinist turned to face his supervisor.*
3. *Finally, Mort understood the significance of the burning in his throat.*
4. *Once the Bulls had taken a fifty-point lead, the Panthers clearly gave up trying.*

**SECTION H: Declaration** *(Please note that you must check all three boxes below)*

[ ]  I confirm that all the information I have provided in this application form is correct and accurate.

[ ]  I have discussed the *Teach Me Grammar* Program with my employer/s and, if I am offered a free place, they have agreed to release me to attend each workshop in full across the complete program.

[ ]  I understand that discontinuing the program before completion may leave me / my employing organisation liable to pay a cancellation fee of $300 for each session that I fail to attend.



\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Signature[[5]](#footnote-5)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



Date:

**CLOSING DATE FOR APPLICATIONS: 5.00pm Tuesday 10 April 2018**

1. It may not be possible for you to access the blog via your work email. If this occurs, we will use this other email for this purpose. [↑](#footnote-ref-1)
2. For the purposes of this program, “adult” is defined as “Year 11 age or above”. [↑](#footnote-ref-2)
3. Any educational institution following a formal learning program. If you are unsure, please contact **Geoff Pearson on 9330 8989** to discuss. [↑](#footnote-ref-3)
4. Applicants from regional areas may be eligible for a scholarship to cover other costs of attendance. A separate application and approval process applies. Please call Cheryl Wiltshire on 6212 9715 for more information. [↑](#footnote-ref-4)
5. Sign your completed form electronically and forward to **gpearson@agendacommunication.com.au** , or print out your completed form, sign it and attach a scan to the email. Alternatively, you can fax it to: **9330 9736** or post to: **Agenda Communication Pty Ltd, A7, 550, Canning Highway, Attadale WA 6156.**  [↑](#footnote-ref-5)