



Vocational education and training in... Tourism, Hospitality and Events

How Training Can Improve Your Business

Just some of the benefits of Vocational Education and Training (VET) include:

- Training is flexible and can be undertaken on or off the job
- Training can be tailored to your business needs
- Federal and state funding incentives are available to eligible employers and employees
- All VET qualifications are created and endorsed by industry professionals
- Qualifications and competencies gained are nationally recognised
- VET training provides a skilled workforce resulting in:
 - increased knowledge and skills
 - increased quality of service
 - increase in staff morale
 - increased productivity
 - increase in staff retention
 - increase in customer satisfaction

Apprenticeships and Traineeships

Employees can combine work and structured training with options for businesses to employ full time, part time, in school or with mature age employees. Financial support is available to eligible employers, apprentices and trainees.

For more information about apprenticeships and traineeships go to the **Training WA Apprenticentre** website: www.trainingwa.wa.gov.au/apprenticentre/ or phone: 13 19 54.

Recognition of Prior Learning (RPL)

Recognition of Prior Learning (or RPL) can help your staff gain formal recognition for the skills and knowledge they may already have and is an assessment process that assesses the skills and knowledge that your staff may have obtained through their work experience, studies and life experiences.

The assessment process determines the extent to which the employee has achieved the required competencies of a qualification. RPL can be granted for partial or total completion of a qualification.

For more information about Recognition of Prior Learning go to the **Training WA Career Centre** website: www.trainingwa.wa.gov.au/careercentre/detcms/portal/ or phone: 13 23 98 or you can contact your local TAFE.

Business Growth Centre

Developed by the WA Department of Training and Workforce Development (originally called the 'Small Business Training Institute'), the Business Growth Centre aims to offer affordable, accessible advice, training and support to all small business owners and managers in Western Australia.

For more information about the **Business Growth Centre** visit the website at www.bgc.wa.gov.au or phone (08) 9301 0077.



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Current apprenticeships and traineeships available in the tourism, hospitality and events industries in Western Australia include:

Pre-Apprenticeship

FOOD FAMILY of TRADES (School Apprenticeship Link)

CHEF / PATISSIER (Pre-Apprenticeship Programs)*

*School Apprenticeship Link Kickstart Pre-Apprenticeship and Mainstream Pre-Apprenticeship programs

Qualification

Certificate I in Hospitality (Kitchen Operations)

Certificate II in Hospitality (Kitchen Operations)

Apprenticeship

CHEF

PATISSIER (Pastry Chef)

Qualification

Certificate III in Hospitality (Commercial Cookery)

Certificate III in Hospitality (Patisserie)

Traineeship

CARAVAN PARK OPERATIONS (Level 2)

CARAVAN PARK OPERATIONS (Level 3)

EVENTS (Level 3)

HOSPITALITY (Asian Cookery) (Level 2)

HOSPITALITY (Catering Operations) (Level 2)

HOSPITALITY (Commercial Cookery) (Level 2)

HOSPITALITY (Operations) (Level 2)

HOSPITALITY (Patisserie) (Level 2)

HOSPITALITY (Accommodation Services) (Level 3)

HOSPITALITY (Food and Beverage) (Level 3)

HOSPITALITY (Gaming) (Level 3)

HOSPITALITY OPERATIONS (Level 3)

HOSPITALITY (Supervision) (Level 4)

INTERNATIONAL RETAIL TRAVEL SALES (Level 3)

TOURISM (Attractions and Theme Parks) (Level 2)

TOURISM (Guiding) (Level 2)

TOURISM (Guiding) (Level 3)

TOURISM (Visitor Information Services) (Level 3)

TOURISM (Guiding) (Level 4)

Qualification

Certificate II in Caravan Park Operations

Certificate III in Caravan Park Operations

Certificate III in Events

Certificate II in Hospitality (Asian Cookery)

Certificate II in Hospitality (Kitchen Operations)

Certificate II in Hospitality (Kitchen Operations)

Certificate II in Hospitality

Certificate II in Hospitality (Kitchen Operations)

Certificate III in Hospitality

Certificate III in Hospitality

Certificate III in Hospitality

Certificate III in Hospitality

Certificate IV in Hospitality

Certificate III in Tourism (Retail Travel Sales)

Certificate II in Tourism

Certificate II in Tourism

Certificate III in Tourism (Guiding)

Certificate III in Tourism (Visitor Information Services)

Certificate IV in Tourism (Guiding)

Websites: www.futurenow.org.au www.trainingwa.wa.gov.au/apprenticentre/

P: (08) 9285 8555 F: (08) 9285 8755 E: info@futurenow.org.au W: www.futurenow.org.au



Government incentives for training in... Tourism, Hospitality and Events

Australian Government Australian Apprenticeships Incentive Program

Please note that the word 'Apprenticeships' as used in this program refers to all apprenticeships and traineeships in Western Australia.

The objective of the Australian Apprenticeships Incentives Program is to develop a more skilled Australian workforce that delivers long-term benefits for our nation and our international competitiveness. This is achieved by encouraging employers to open up genuine opportunities for skills-based training of their employees, through provision by the Australian Government of financial incentives to employers who employ and train an Australian Apprentice (apprentice or trainee). The Australian Government also funds a range of personal benefits for Australian Apprentices to encourage retention in, and completion of, their Australian Apprenticeship.

Standard Commencement, Recommencement and Completion Incentives:

- \$1,250 incentive for an employer who commences an Australian Apprentice in Certificate II training; or \$1,500 incentive for an employer who commences an Australian Apprentice in Certificate III, IV or Diploma or Advanced Diploma qualifications.
- \$750 incentive for employers recommencing Australian Apprentices at the Certificate III, IV or Diploma or Advanced Diploma level.
- Employers of Australian Apprentices who successfully complete a Certificate III, IV or Diploma or Advanced Diploma qualification may be eligible to receive the \$2,500 completion incentive.

Additional incentives may also be available in the following areas:

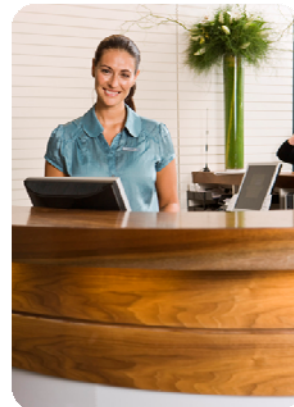
- Rural and Regional Incentive
- School-based Apprenticeship
- Declared Drought Areas
- Mature Aged Worker
- Assistance for Apprentices with a Disability
- Living Away from Home Allowance

A full summary of the **Australian Government Australian Apprenticeships Incentives Program** can be found via the following link:

www.australianapprenticeships.gov.au/documents/publications/2009/summaryofincentives1Jan.pdf

More information can be found on the **Australian Apprenticeships** website at:

www.australianapprenticeships.gov.au/employer/incentives.asp



Handy links to... Training Information in WA

FutureNow – Creative and Leisure Industries Training Council - www.futurenow.org.au

Department of Education, Employment and Workplace Relations - www.deewr.gov.au

WA Department of Training and Workforce Development - www.trainingwa.wa.gov.au

Apprenticentre - www.trainingwa.wa.gov.au/apprenticentre

Small Business Training Institute - www.smallbusinesssolutions.wa.gov.au

Service Skills Australia - www.serviceskills.com.au

National Training Information Service - www.ntis.gov.au

Business Growth Centre - www.bgc.wa.gov.au